



Annual Examination (2021-22)

Class: III

Sub: - Computer

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Roll no: \_\_\_\_\_

F.M: 60 marks

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**(A) Choose the correct option.**

(1×10=10)

1. Which command is used to forward the text to 140 steps.
  - a) FD 120
  - b) FD 140
  - c) BK 140
2. Which of the following is a function of Logo?
  - a. To draw pictures
  - b. To do calculations
  - c. Both a and b
3. How many scroll bars are there in MS Word?
  - a. 1
  - b. 4
  - c. 2
4. Which primitive is used to clear the text present in the Recall list box?
  - a. CT
  - b. PU
  - c. HT
5. Which command is used to make the turtle reappear on the screen?
  - a. HT
  - b. ST
  - c. CS
6. The logo commands are called \_\_\_\_\_
  - a. Primitives
  - b. Turtle
  - c. Language

7. The white bar where you type the commands is known as \_\_\_\_\_ box.

- a. Recall list
- b. Command input
- c. Command button

8. The \_\_\_\_\_ area is used for typing and editing text.

- a. Working
- b. Desktop
- c. Document

9. The extension of a saved file in MS Word 2010 is \_\_\_\_\_

- a. .doc
- b. .dos1
- c. .docx

10. \_\_\_\_\_ option is used to create a new blank document.

- a. Save
- b. New
- c. Close

**(B) State True or False.**

**(1×10=10)**

- 1. The shortcut key to print a document is Ctrl+P. ( )
- 2. The quick access toolbar is present below the title bar. ( )
- 3. A common keyboard has 140 keys. ( )
- 4. Logo files are given extension .logo. ( )
- 5. A keyboard is also known as QWERTY keyboard. ( )
- 6. The shape of the logo turtle is triangle. ( )
- 7. The title bar contains the button for saving the document. ( )
- 8. The longest key on the keyboard is the backspace key. ( )
- 9. FD in logo stands for FORWARD. ( )
- 10. LT in logo stands for BACKWARD. ( )

**(C) Fill in the blanks.**

**(1×10=10)**

- 1. The \_\_\_\_\_ button is used to print the document.
- 2. A standard computer keyboard has \_\_\_\_\_ keys.
- 3. Logo is a \_\_\_\_\_ language.
- 4. The \_\_\_\_\_ primitive clears the complete picture from the screen.
- 5. The bottom part of the Logo turtle is known as \_\_\_\_\_.
- 6. ST command is used to make the turtle \_\_\_\_\_ on the screen.
- 7. We can use Logo to \_\_\_\_\_ and \_\_\_\_\_.
- 8. Microsoft Word is a \_\_\_\_\_ software.
- 9. The \_\_\_\_\_ contains commands that are arranged into different groups.
- 10. A set of primitive written one after another is called \_\_\_\_\_.

**(D) Complete the following shortcut commands used in Microsoft Word: (1×5=5)**

1. To close Word application. Alt+ \_\_\_\_\_
2. To print a document. \_\_\_\_\_ +P
3. To open a saved document. Ctrl+ \_\_\_\_\_
4. To save a document. \_\_\_\_\_ +S
5. To close a document. Ctrl + \_\_\_\_\_

**(E). Answer in one word or one sentence. (1×5=5)**

1. What is the full form of Logo?
2. How many sections do the Commander window has?
3. Which command is given to make the turtle take a half turn?
4. Name the keys that are used to move cursor on the screen?
5. Which command is used to lift up the pen from the screen?

**(F) Match the following. (1×5=5)**

- |   |       |
|---|-------|
| 1. To Exit Logo.                              | HT    |
| 2. Lifts the Pen.                             | RT 90 |
| 3. Turtle will move forward.                  | BYE   |
| 4. The turtle will take a turn of 90 degrees. | FD    |
| 5. Hides the Logo Turtle.                     | PU    |

**G. Answer the following. (2.5×2=5)**

1. What do you mean by a program?
2. What do you understand by word processing?

**H. Answer this question in brief. (5 marks)**

1. What is a title? Also draw and label its part.

**I. Tick the commands, which require the numbers of step with them. (1×5=5)**

1. HT \_\_\_\_\_
2. FD \_\_\_\_\_
3. CS \_\_\_\_\_
4. LT \_\_\_\_\_
5. CLEAN \_\_\_\_\_